



Stoke Mandeville Parish Council

Minutes of the PARISH COUNCIL meeting held on Tuesday 16th April 2024 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan (Chair), B Ezra, D Field, J Hudson, C Jenkins, S Kirve, L Prestage, G Shrivastava, D Smith, J Theobald, D Willmer, and P Wood.

Buckinghamshire Council Cllrs: S Bowles and R Newcombe.

Absent: n/a

Clerk: A Skeggs

Assistant Clerk: P Rayner

Public Attendance: One.

No.	Description	Action
24/42	<p>APOLOGIES</p> <p>There were no apologies as everyone was present. Buckinghamshire Council Cllr Strachan gave his apologies.</p> <hr/> <p>OPEN FORUM FOR PARISHIONERS – The following questions were raised.</p> <ul style="list-style-type: none"> • There were no questions from the floor. • Buckinghamshire Council – Cllr Newcombe updated the meeting with the white lining at the Kynaston Avenue junction. Work should be imminent. He was asked if Buckinghamshire Council could co-ordinate the SEALR traffic management with the HS2 Risborough Road traffic management to create the least disruption. He replied that this done whenever possible. 	
24/43	<p>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</p> <p>a) There were no new declarations of interest. Cllr Theobald declared an interest in item 24/49a.</p> <p>b) There were no new requests for dispensation.</p>	
24/44	<p>MINUTES OF PREVIOUS MEETING</p> <p>a) The minutes of the meeting of the 19th March were unanimously AGREED.</p> <p>b) The action plan was reviewed with a number of completed items being removed. It was suggested that the name of the lollipop lady be included.</p>	
24/45	<p>PARTY IN THE PARK – 26th MAY.</p> <p>Cllr Field gave an update on the preparations to date.</p> <ul style="list-style-type: none"> • The two large marquees were being erected on Friday 24th May and dismantled on Monday 27th May. After consideration it was AGREED to employ security guards on the Friday, Saturday, and Sunday nights. • Marshalling – Required for traffic and on the event field. • Litter – After consideration it was AGREED to get quotes for the large waste bins. • BBQ – This was being run by Stoke Mandeville Football Club. • Site Plan – A site plan was required for the positioning of the various elements. • Leaflet Distribution – After consideration it was AGREED that the leaflets would be distributed by the Councillors rather than a distribution firm. • The event was currently within budget. 	Clerk
24/46	<p>D-DAY 80th ANNIVERSARY CELEBRATIONS – 6th JUNE.</p> <p>Cllr Jenkins gave an update on the preparations to date.</p> <ul style="list-style-type: none"> • The event would be a joint event after having liaised with a number of community groups, which should allow for joint working in the future. 	

- The first part of the day was at the Fremantle Care home starting at 2pm., where a couple of Meet & Greet volunteers were required. Cllr Wood and the Clerk volunteered.
- From 5pm until 8.30pm there would be musical entertainment at The Bull. It was hoped that the church would be participating in the national ringing of church bells at 6.30pm.
- At 9pm there would be the lighting of the Lamp of Peace on the Village Green.
- Parking Marshalls were required to direct traffic to the school car park and helpers required to escort residents to the Village Green.
- Volunteers were required to leaflet distribution.
- Thirty commemorative coins had been purchased so some ideas of who should receive one would be welcomed.

24/47 MARSH LANE BURIAL GROUND

Cllr Wood outlined what had happened since the January Parish Council meeting and that, despite promises, no End User Agreements or written confirmation of the financial information had been received. After consideration it was proposed by Cllr Shanahan, seconded by Cllr Willmer, that HS2 be asked to supply the required information within 28 days, if after the 28 days nothing is received then a letter to be sent to the local MP. Also, the Council's consultants be asked to proceed with the original scheme without incorporating any of HS2's requirements. This was unanimously **AGREED**.

Clerk

24/48 COMMUNITIES COMMITTEE

Cllr Ezra reported on the Communities Committee held on the 2nd April, where it had been agreed to purchase a new SID (Speed Indicator Device) and to enter the Best Kept Village competition. The draft minutes were then **NOTED**.

24/49 FINANCE AND GOVERNANCE COMMITTEE

Cllr Kirve reported on the Finance & Governance Committee held on the 28th March which had considered the risk register, which would be presented to the May meeting. The minutes were then **NOTED**.

24/49 FINANCE

- a) A grant application had been received from the Village Society. After consideration it was proposed by Cllr Shrivastava, seconded by Cllr Shanahan, that a grant of £600 be awarded once match funding had been received and that the Village Society be asked to produce a long-term plan of projects and sustainability to enable the Parish Council to budget for future grants. This was **AGREED**.
- b) The list of payments made, attached as appendix 1 since the last meeting were **APPROVED**.

Clerk

24/50 CLERKS REPORT

The clerk's report, attached as appendix 2, was **NOTED**.

24/51 POINTS OF INTEREST

- EKFB – Cllr Field and Kirve reported on the latest meeting and highlighted that there would be more road closures and two-way lights on the Risborough Road. Also, EKFB wanted to bring their mobile visitor centre to Eskdale Road on Tuesday 23rd April.

24/52 DATE OF NEXT MEETING

The next meeting will be on Tuesday 21st May 2024.

The meeting closed at 9.15pm

Signed _____

Dated: 16-April-2024

Action List

Date	Minute	Description	By Whom	Status
21/11/23	23/129	Invite TVP PCSOs to Parish Council meetings.	Clerk	In Progress
19/03/24	24/33	Contact BC to arrange meeting on the Bid.	Clerk	Completed
16/04/24	24/45	Obtain quotes for additional bins for 26 th May.	Clerk	Completed
16/04/24	24/47	Send 28-day letter to HS2 on burial ground.	Clerk	Completed
16/04/24	24/49a	Respond to Village Society on application.	Clerk	Completed

APPENDIX 1 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 16th APRIL 2024						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
14/03/2024	Pollyanna Preschool	fieldhire	150.00	-	150.00	Field Hire - 7th July 2024
12/04/2024	Buckinghamshire Council	precept	104,695.00	-	104,695.00	First Half of 2024/25 Precept
Total Receipts			104,845.00	-	104,845.00	
PAYMENTS - From Current Account						
			Gross	VAT	Net	Transaction Detail
Direct Debits						
28/03/2024	Onecom Ltd	7019977	63.88	10.65	53.23	Office Phone - 29 February 2024
19/04/2024	Drax	1107790998	42.77	7.13	35.64	Street Lighting for March 2024
19/04/2024	Drax	1107790999	484.46	80.74	403.72	Street Lighting for March 2024
19/04/2024	Peoples Pension	march	260.87		260.87	Pension Costs March 2024
14/04/2024	BAS Associates	122984	136.80	22.80	114.00	Payroll Costs for Quarter Ending June 2024
22/04/2024	HMRC	march	956.38	-	956.38	PAYE & NIC for month 12 (6 April 2024)
			1,945.16	121.32	1,823.84	
Standing Orders						
28/04/2023	R Haines	april	666.67	-	666.67	Grounds Maintenance for April 2024
			666.67	-	666.67	
Online Bank Transfer - Paid 3 April						
03/04/2024	Clerk	march	27.35	-	27.35	Adjustment for overpaid tax in December
03/04/2024	Tulu Toilet Hire	34819	132.85	22.14	110.71	Portable Toilet for Playing Field - March
03/04/2024	Buckinghamshire Council	5001018266	698.60	-	698.60	Business Rates for Swallow Lane
03/04/2024	Future Digital Systems	306988	28.21	4.70	23.51	Photocopying 05/03/24 to 02/04/24
03/04/2024	RBS Rialtas	30422	230.40	38.40	192.00	Annual Accounts Software Support - 24/25
03/04/2024	The Cloudy Group	3312	14.11	2.35	11.76	NPSG Email addresses
			1,131.52	67.59	1,063.93	
Online Bank Transfer - Paid 17th April						
17/04/2024	Best Kept Village Competition	fee	25.00	-	25.00	2024 Competition entry fee
17/04/2024	BALC	5323	1,166.13	-	1,166.13	2023/24 Annual BALC & NALC Membership
17/04/2024	CDS Group	74830	11,174.40	1,862.00	9,312.40	Landscape, Design & Engineering Work
17/04/2024	Cllr D Field	137398430	174.98	29.16	145.82	Walkie Talkies (10)
			12,540.51	1,891.16	10,649.35	
From Clerks Debit Card Account						
21/03/2024	Sandhu Newsagents		2.75	-	2.75	Postage for Legal Deeds
21/03/2024	Solopress	3790575	74.66	-	74.66	5,000 Party in the Park Flyers
22/03/2024	Ropeservices	99513	226.20	-	226.20	Manila Decking Rope 48 metres
27/03/2024	Wickes	5923	15.50	2.58	12.92	Cement for skatepark repairs
27/03/2024	B&Q	12445	6.94	1.16	5.78	Sand for skatepark repairs
			326.05	3.74	322.31	
Total Payments			16,609.91	2,083.81	14,526.10	
This list of payments has been checked by the clerk and verified for payment.					RECONCILED BANK BALANCES AS AT 31 MARCH 2024	
					£ 14,195.83	Treasurers Account
					£ 300,128.33	Deposit Account
Signed	<i>A. Skeggs</i>		(Clerk)		£ 315.50	Debit Card Account
Date	11th April 2024				£ 85,346.60	NatWest 95 Day Liquidity Account
					£ 399,986.26	
The above list of payments was approved by the Parish Council at its meeting on 16th April 2024.						
Signed						
					(Chair)	
<i>This is an electronic signature - a hard copy with a wet signature is available.</i>						
Date	16th April 2024					

APPENDIX 2

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting

- Orchard Close – Call from a resident reporting that streetlights no.1 & 2 are not working. These have been inspected and reported to UK Power Networks for repair.

Community Centre / Playing Field

- Bike and Canisters – A bike and two gas canisters were dumped on the playing field which have been removed and taken to the tip.

Environmental Issues – Calls from Residents

- Station Road – Call from a resident complaining about the state of the verges following Gigaclear installing cabling. Photographs have been sent to Gigaclear for them to investigate. No response to date.

Environmental Issues -

- Skate Park – A gap has appeared between the slabs of concrete which the assistant clerk is filling ahead of the play area ROSPA inspection.
- Footpath – A new gravel footpath, replacing the grass path, has been laid alongside the Swallow Lane burial ground which connects the path to the Hawthorns estate.

Allotments –

- The waiting list is now 23. An email has gone to all allotment holders asking them to let the Council know if they wish to split their plot or hand it back.

Burials - No burials scheduled.

Other -

- Parish Council e-Newsletter – The Spring newsletter was issued at the beginning of April. There are now currently 144 resident subscribers. Sign up is via the Parish Council website.
- The Ark – The last visit to the Ark coffee morning produced a range of questions from those present.