



Stoke Mandeville Parish Council

email: clerk@stokemandeville-pc.gov.uk or telephone 01296 613888

NOTICE OF A MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE

To: Cllrs S Kirve, G Shrivastava, D Smith, and P Wood.

You are hereby summoned to attend a meeting of the **FINANCE AND GOVERNANCE COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Eskdale Room on **Tuesday 11th February 2025**, commencing at **7.30pm**.

A. Skeggs

Clerk and RFO to the Council

6th February 2025

Members of the public and press are free to attend.

AGENDA

1. **Apologies** – to receive and accept any apologies.
2. **Declarations Of Interest** - To declare any non-registered pecuniary or personal interests regarding the agenda.
3. **Minutes** - To approve the minutes of the previous meeting held on 5th November, circulated.
4. **2023/24 Internal Audit Observations**
To review the 2023/24 internal audit observations prior to the 2024/25 internal audit, circulated.
5. **Internal Control Document**
To review the Internal Control document, circulated.
6. **Risk Register**
To consider the risk register for 2024/25, circulated.
7. **Fixed Assets**
To review the fixed asset register, circulated.
8. **Financial Monitoring**
To review the current financial position, circulated.
9. **Date Of Next Meeting**
The date of the next meeting will be Tuesday 8th April 2025.