



STOKE MANDEVILLE PARISH COUNCIL

GROUNDS MAINTENANCE CONTRACT SPECIFICATION 1st April 2019 – 31st March 2023

SPECIFICATION

The main duties under the Grounds Maintenance Contract will be as follows:

1. ALLOTMENTS

- 1.1 Keep central path and loading and unloading area [plot 36] cut monthly from 1st April to 30th September in any one year.
- 1.2 Cut the grass at the parking area on Lower Road monthly during the growing season, strim around wooden posts.

~~2. MARSH LANE – Small wooded area. Two areas~~

- ~~2.1 Cut grass monthly from 1st April to 30th September.~~
- ~~2.2 Keep wooden seat clean and free from algae in the winter months and stain annually.~~

3. BURIAL GROUND REAR OF CHURCH

- 3.1 Grass to be cut fortnightly during the growing season, taking extreme care to avoid any damage to gravestones, flowers, markers, trees, shrubs, etc.
- 3.2 Wreaths and flowers are not to be moved.
- 3.3 Conifers and hedging to be cut as necessary.
- 3.4 Cleaning of public notices

NB - No work is to be undertaken if the contractor finds that a burial is being held.

4. CAR PARK - PLAYING FIELD ESKDALE ROAD

- 4.1 Keep entrance weed free and tidy once per month including removal of any litter.
- 4.2 Cut hedge around car park annually.

5. TENNIS COURTS, PLAYING FIELD ESKDALE ROAD

- 5.1 Cut conifers at side of tennis court as necessary.
- 5.2 Keep outside areas of the court tidy.
- 5.3 Sweep courts monthly.
- 5.4 Clear fallen leaves weekly during Autumn.
- 5.5 Check and empty litter bins weekly.
- 5.6 Report on any damage or work required.
- 5.7 Treat moss as required.
- 5.8 Trim conifers annually.
- 5.9 Ensure ditch at the bottom of the playing fields is kept free of vegetation.

6. CHILDREN'S PLAYGROUND, ESKDALE ROAD

- 6.1 Cut/ trim surrounding hedges as required.
- 6.2 Cut grass in children's playground.
- 6.3 Pick up litter and empty litter bins weekly.

6.4 Report any damage to the Clerk.

7. AROUND COMMUNITY CENTRE BUILDING, ESKDALE ROAD

- 7.1 Keep surrounds tidy and paved areas weed free.
- 7.2 Cut conifers at front and rear of building annually.

8. RECREATION GROUND

- 8.1 Pick up litter and empty bins weekly.
- 8.2 Check on security gate lock periodically.
- 8.3 Tidy perimeter of grounds
- 8.4 Cut back nettles in ditch at bottom of Recreation Ground
- 8.5 Cleaning of all public notices including those relating to equipment sited on the Recreation Ground.

9. PASSAGEWAY BRUDENELL DRIVE / STATION ROAD

- 9.1 Cut back weeds along the passageway during summer months as necessary and keep tidy.
- 9.2 Keep Station Road entrance clear of weeds and overhanging foliage / branches.

10. BUS SHELTERS

- 10.1 The Council maintains five bus shelters – two in Risborough Road, two in Wendover Road and one on Orwell Drive, Hawkslade.
- 10.2 Sweep out bus shelters weekly. Clear inside walls, windows in wooden shelters, roof and seats of dust and cobwebs, as well as external areas.
- 10.3 Clean glass shelters on Wendover Road and Orwell Drive (junction with Lambourne Avenue), Hawkslade monthly.

11. SEATS

- 11.1 The Council has 22 seats throughout the Parish, the list of locations is in Appendix 1.
- 11.2 Wooden seats to be kept clean and stained annually.
- 11.3 Keep seats free from algae during the winter months.

12. NOTICE BOARDS

- 12.1 The Council has oak noticeboards, which need to be treated every year with Sikkens Light Oak TBH varnish.
- 12.2 See appendix 2 for the locations of the noticeboards.

Appendix 1 – Seat locations

		Road Name	Description of location
1.	Hawkslade	Anton Way	opposite bus stop
2.	Hawkslade	Parslow Close	Grassed area off Parslow Close
3.	Hawkslade	Westfield	Grassed area off Westfield
4.	Hawkslade	Behind Anton Way	Grassed area near rear of 258 Anton Way
5.	Stoke Grange	Wendover Road	opposite Hampden Hall
6.	Stoke Leys	Kynaston Avenue	by entrance next to Notice Board
7.	Village	Lower Road	On village green
8.	Village	Lower Road	On village green
9.	Village	Ligo Avenue	by entrance
10.	Village	Lower Road	by St Mary's Church
11.	Village	Risborough Road	opposite St Mary's Church
12.	Village	Wendover Road	near entrance to Marroway
13.	Village	Stoke Mandeville Community Ctr	Adventure Play Area
14.	Village	Stoke Mandeville Community Ctr	Adventure Play Area
15.	Village	Stoke Mandeville Community Ctr	Recreation Ground
16.	Village	Stoke Mandeville Community Ctr	Recreation Ground
17.	Village	Stoke Mandeville Community Ctr	Recreation Ground
18.	Village	Stoke Mandeville Community Ctr	Recreation Ground
19.	Village	Stoke Mandeville Community Ctr	Junior Play Area
20.	Village	Stoke Mandeville Community Ctr	Tennis Courts
21.	Village	Old Risborough Road	By entrance to Goat Farm
22.	Village	Old Risborough Road	Opposite Stoke House

Appendix 2 – Noticeboard Locations

		Road Name	Description of location
1.	Village	Station Road	London bound platform of Station
2.	Village	Station Road	Outside the Post Office / Store
3.	Village	Wendover Road	Next to bus shelter outside number 123
4.	Village	Lower Road	Outside SM Combined School
5.	Village	Risborough Road	Next to bus shelter
6.	Village		
7.	Village		
8.	Stoke Leys	Kynaston Avenue	by entrance next to Notice Board
9.	Stoke Grange	Dalesford Road	Junction with Elham Way
10.	Hawkslade	Anton Way	Outside of the Community Centre
11.			
12.			