

**Stoke Mandeville Parish Council** Minutes of the <u>PARISH COUNCIL</u> meeting held on Tuesday 16<sup>th</sup> July 2024 at the Community Centre, Eskdale Road.



Present: Cllrs D Smith (Chair), B Ezra, D Field, J Hudson, S Kirve, L Prestage, J Theobald, and D Willmer.

| Buckin | ghamshire Cour  | ncil Cllrs: S Bowles, R Newcombe, and I   | P Strachan. Absent: n/a   |                                  |
|--------|---|---|---|----------------------------------|
| Clerk: | A Skeggs  | Assistant Clerk: P Rayner   | Public Attendance: Two.   |                                  |
| No.    | Description   |   |   | Action                           |
| 24/85  |   | were received and noted from Cllrs .<br>(holiday), and Wood (unwell).   | Jenkins (unwell), Shanahan (wor   | k) <i>,</i>                      |
|        | <ul> <li>There w</li> <li>Bucking<br/>with th<br/>present<br/>proposa<br/>Scheme<br/>Weston</li> </ul>              | JM FOR PARISHIONERS – The followin<br>rere no questions from the floor.<br>hamshire Council – Cllr Bowles report<br>e Chair and Clerk. The recent Com<br>ation from BBOWT. Buckinghamshire C<br>ils from the new Government and the<br>is due to launch over the summer. It<br>Turville, Halton, Stoke Mandeville, E<br>cost will be similar to the bus. The key  | ted on the village gate photo sho<br>munity Board meeting had had<br>Council were waiting for the planni<br>new Demand Responsive Transpo<br>will cover Aston Clinton, Bucklan<br>Bishopstone, Hulcott, and Weedo                                       | a<br>ng<br>ort<br>nd,            |
| 24/86  | a) There w  | ONS OF INTEREST AND REQUESTS FO<br>vere no new declarations of interest.<br>vere no new requests for dispensation.  |   |                                  |
| 24/87  | a) The mir  | <b>F PREVIOUS MEETING</b><br>Jutes of the meeting of the 18 <sup>th</sup> June w<br>on plan was reviewed with completed   |   |                                  |
| 24/88  | Cllr Field in<br>Secretary o<br>from the n<br>Secretary o   | FORTS & SOCIAL CLUB<br>formed the meeting that the Parish Co<br>f State as had Sport England. The Cou<br>ew Secretary of State. The Parish Co<br>f States decision to decide what furthe<br>four FOIs to Buckinghamshire Counc  | ncil was now waiting for a respon<br>uncil would have 14 days after t<br>r action it should take. The Clerk h   | ise<br>he<br>ad                  |
| 24/89  | Cllr Theoba<br>As expected<br>glulam fran<br>"in-roof" sy<br>supplied ar<br>removing a<br>charge but<br>thickness o | IELS COMMUNITY CENTRE<br>Id updated the meeting on the results<br>d, the Centre roof was not strong enou-<br>ne, this meant that the tiles needed to<br>ystem. The same number of panels<br>estimate for the new scheme, the ac<br>Il the existing tiles. A reclamation yard<br>there was no resale value. A struct<br>f the tongue and groove panels was re<br>any examples of "in-roof" installations | igh to support the panels due to the beremoved and replaced with a could be installed. Kimbletech he dditional cost was for the trays and would take the tiles off site for the trays and assessment to determine the durined. Cllr Willmer asked wheth | he<br>an<br>ad<br>nd<br>no<br>he |

As further investigations were still required the new estimate from Kimbletech was Clerk **NOTED**. Cllr Field suggested that a request be made to Buckinghamshire Council to use s.106 funds on the scheme.

|       | s.106 funds on the scheme.  |       |
|-------|---|-------|
| 24/90 | <ul> <li>MARSH LANE BURIAL GROUND</li> <li>a) As no quote had been received this item was deferred until the next meeting.</li> <li>b) The Clerk updated the meeting on the response he had received from CDS as to whether to consecrate the whole site or not. He had circulated a paper that explained the consequences of consecrating the whole site. After consideration it was proposed by Cllr Field, seconded by Cllr Theobald, to only consecrate the area required by HS2. This was AGREED with 6 in favour and two abstentions. It was AGREED to ask CDS whether individual plots could be consecrated and whether the burial of cremated remains should be treated the same as a normal burial.</li> </ul>   | Clerk |
| 24/91 | <b>NEIGHBOURHOOD PLAN</b><br>Cllr Prestage gave an update on the examination process. The first two stages, Initial Reading and Visit to the Parish, had been completed by the Examiner. Stage three, the Clarification Process, had been worked on by Cllrs Prestage, Shanahan, and Smith and a response had been submitted to Buckinghamshire Council on the 12 <sup>th</sup> July. The next stage is the "Need for a Hearing", and this will be determined by the Examiner. There would then be a "Final Fact Check" stage and then the examination process would end with the Public Referendum. All documents are on the Buckinghamshire Council website. Cllr Prestage wished to thank Cllrs Shanahan and Smith for all the hours of work they have put in to complete the process.   |       |
| 24/92 | <ul> <li>COMMUNITIES COMMITTEE</li> <li>a) The minutes of the Communities Committee meeting held on the 9<sup>th</sup> July were NOTED. Cllr Ezra highlighted the Committees decision to replace the Wendover Road bus shelter and to install one outside Fremantle Care Home, that the Armed Forces Covenant was not appropriate for the Parish Council and that they were looking how best to recognise that Stoke Mandeville was the birthplace of the Paralympics.</li> <li>b) Cllr Theobald gave a report on a meeting he and the Clerk had had with representatives of Abbey Homes regarding a connecting footpath between the estate and the playing field. Abbey Homes had no objections to the proposal but would not contribute to the cost. The timescale for Buckinghamshire Council to sign off the development and adopt the estate needed to be determined.</li> </ul> | Clerk |
| 24/93 | <ul> <li>PLANNING COMMITTEE <ul> <li>a) The minutes of the Planning Committee meeting held on the 25<sup>th</sup> June were NOTED.</li> <li>b) The Clerk reported that the membership of the Committee was down to four and made a request for more Councillors to join. There was the option to be an ad hoc member and only attend if a permanent member could not. Cllr Field agreed to rejoin the Committee until May 2025 whilst Cllrs Smith and Theobald volunteered to be ad hoc members.</li> </ul></li></ul>   |       |
| 24/94 | <ul> <li>FINANCE</li> <li>a) The list of payments made, attached as appendix 1 since the last meeting were APPROVED.</li> <li>b) It was NOTED that there had been no Inter Account transfers this month.</li> </ul>   |       |

| 24/95 | <b>CLERKS REPORT</b><br>The clerk's report, attached as appendix 2, was <b>NOTED</b> , after Cllr Kirve suggested that |  |  |  |  |
|-------|--|--|--|--|--|
|       |  |  |  |  |  |
| 24/96 | POINTS OF INTEREST   |  |  |  |  |
|       | <ul> <li>Wendover &amp; Villages Community Board – Cllr Field reported on the meeting that</li> </ul>                  |  |  |  |  |
|       | had received a presentation from BBOWT (Bucks, Bed & Oxen Wildlife Trust),   |  |  |  |  |
|       | which showed what measures you could do to attract wildlife to your Parish. He   |  |  |  |  |
|       | suggested having a dedicated biodiversity councillor.  |  |  |  |  |
|       | <ul> <li>Future Meetings – It was suggested that Hawkslade Community Centre and</li> </ul>                             |  |  |  |  |
|       | William Harding school be approached to host future Parish Council meetings.   |  |  |  |  |
| 24/97 | DATE OF NEXT MEETING   |  |  |  |  |
|       | As there will be no meeting in August, the next meeting will be on Tuesday 17 $^{ m th}$                               |  |  |  |  |
|       | September 2024.  |  |  |  |  |

Signed \_\_\_\_\_ Dated: 17-September-2024

# Action List

| Date     | Minute | Description                                | By Whom       | Status    |
|----------|--------|--|---------------|-----------|
| 21/05/24 | 24/59  | Send complaint to Standards Committee.     | Cllr Shanahan | On Hold   |
| 18/06/24 | 24/76  | Inform SMVCA of Results of Roof Survey.    | Clerk         | ТВА       |
| 18/06/24 | 24/78b | Arrange Payment to SMVCA for Tables.       | Clerk         | ТВА       |
| 18/06/24 | 24/81c | Arrange Payment of Donations to Charity.   | Clerk         | Completed |
| 18/06/24 | P of I | Contact Resident Regarding Ransom Strip.   | Cllr Shanahan | O/S       |
| 16/07/24 | 24/89  | Submit s.106 application for solar panels. | Clerk         | O/S       |
| 16/07/24 | 24/90  | Contact CDS re-consecrated land.           | Clerk         | Completed |
| 16/07/24 | 24/92b | Contact B C re Abbey Homes handover.       | Clerk         | Completed |
| 16/07/24 | 24/96  | Contact Hawkslade / WH school – meetings.  | Clerk         | Completed |

#### **APPENDIX 1 – PAYMENTS**

| RECEIPTS                 |   |                       |                   |              |                             |  |
|--------------------------|---|-----------------------|-------------------|--------------|-----------------------------|--|
| Date Received            | Received from                                 | Reference             | Amo               | unt Received | ł                           | Details                                      |
| Date Received            |   | <u>rtererenee</u>     | Gross             | VAT          | <u>Net</u>                  |  |
| 21/06/2024               | Dignity Funerals                              | plot 192              | 150.00            |              |                             | Interment of Mr Maurice Tucker               |
| 25/06/2024               | Buckinghamshire Council                       | nhb-2024-003          | 3,509.00          | -            |                             | Fourteenth NHB Burial Ground Payment         |
| 12/07/2024               | Buckinghamshire Council                       | 01-2024               | 880.00            | -            | -                           | Community Board Grant for D-Day Event        |
|                          |   | Total Receipts        | 4,539.00          | -            | 4,539.00                    |  |
|                          | <b>A</b>                                      |                       |                   |              |                             |  |
|                          | rom Current Account                           |                       | Cross             | VAT          | Not                         | Transaction Datail                           |
| 30/06/2024               | Onecom  | 7047700               | Gross             | <u>VAT</u>   | Net<br>49.50                | Transaction Detail                           |
| 14/07/2024               |   | 7217780               | 58.27             | 9.71         |                             | Office Phone to 31st May 2024                |
| 16/07/2024               | BAS Associates                                | 123568                | 136.80            | 22.80        | -                           | Payroll Costs for Quarter Ending Sept 2024   |
|                          | Drax  | 1107996676            | 41.37             | 6.89         | -                           | Street Lighting for June 2024                |
| 16/07/2024<br>19/07/2024 | Drax  | 1107996677            | 468.82            | 78.13        |                             | Street Lighting for June 2024                |
| 19/07/2024               | Peoples Pension                               | june                  | 260.87<br>705.26  | -<br>117.53  | 260.87<br>587.73            | Pension Costs June 2024                      |
| Standing Order           | rs  |                       | 700.20            | 117.00       | 001110                      |  |
| 28/07/2024               | R Haines                                      | july                  | 666.67            | -            | 666.67                      | Grounds Maintenance for July 2024            |
|                          |   |                       | 666.67            | -            | 666.67                      |  |
| Online Bank Tra          | nsfer - Paid 25th June                        |                       |                   |              |                             |  |
| 25/06/2024               | Buckinghamshire Council                       | 2209013967            | 244.28            | -            | 244.28                      | Hire of the 3 Refuse Bins on 26th May        |
| 25/06/2024               | St Mary the Virgin Church                     | ark2024/11            | 60.00             | -            | 60.00                       | Hire of the Ark by Village Society for D-Day |
| 25/06/2024               | Connection Support                            | refund                | 150.00            | -            | 150.00                      | Refund of Playing Field Hire 30th May        |
| 25/06/2024               | Assistant Clerk                               | expenses              | 1.49              | -            | 1.49                        | Hand Wash for Office                         |
| 25/06/2024               | St John Ambulance                             | 24003339              | 274.56            | 45.76        | 228.80                      | Provision of First Aid - Party in the Park   |
| 25/06/2024               | Clerk   | june                  | 1,916.67          | -            | 1,916.67                    | Salary for June 2024                         |
| 25/06/2024               | Assistant Clerk                               | june                  | 791.05            | -            |                             | Salary for June 2024                         |
|                          |   |                       | 3,438.05          | 45.76        | 3,392.29                    |  |
| Online Bank Tra          | nsfer - Paid 9th July                         |                       |                   |              |                             |  |
| 09/07/2024               | Tulu Toilet Hire                              | 41622                 | 132.85            | 22.14        | 110.71                      | Portable Toilet for Playing Field - June     |
| 09/07/2024               | Bianco Developments                           | hedge                 | 870.00            | -            | 870.00                      | Wotton Path & Ronald Allen Drive             |
| 09/07/2024               | Cllr S Kirve                                  | expenses              | 72.40             | -            | 72.40                       | Gifts for dancers at Party in the Park       |
| 09/07/2024               | Milton Keynes Play Association                | 13560                 | 2,855.24          | -            | 2,855.24                    | Four play sessions on three days             |
| 09/07/2024               | The Cloudy Group                              | 4186                  | 7.06              | 1.18         | 5.88                        | NPSG email addresses                         |
| 09/07/2024               | Aylesbury Town Council                        | 112346                | 3,049.20          | 508.20       | 2,541.00                    | Devolved Services - Previous VAHT areas      |
| 09/07/2024               | Future Digital Systems                        | 307381                | 60.40             | 10.07        |                             | Photocopying 02/05/24 to 01/07/24            |
| 09/07/2024               | UK Security Group                             | 1939                  | 597.60            | 99.60        | 498.00                      | Full CCTV Service & Software Upgrade         |
| 09/07/2024               | Assistant Clerk                               | b&q                   | 27.73             | -            | 27.73                       | Cement and wood for play area repairs        |
| 09/07/2024               | Pollyanna Pre-school                          | field hire            | 150.00            | -            |                             | Refund of Playing Field Hire 7th July        |
|                          |   |                       | 7,822.48          | 641.19       | 7,181.29                    |  |
| From Clerks Del          | bit Card Account                              |                       |                   |              |                             |  |
|                          |   |                       | -                 | -            | -                           |  |
|                          |   |                       |                   |              |                             |  |
|                          |   | Total Payments        | 12,632.46         | 804.48       | 11,827.98                   |  |
|                          |   |                       | ·                 |              | ,02.100                     |  |
| This list of paym        | ents has been checked by the cle              | rk and verified       | for payment.      |              |                             | BANK BALANCES AS AT 19 JUNE 2024             |
|                          |   |                       |                   |              | ,                           | Treasurers Account                           |
| o: I                     | A.Skeggs                                      |                       |                   |              |                             | Deposit Account                              |
| Signed                   | 11.5100998                                    |                       | (Clerk)           |              |                             | Debit Card Account                           |
| Date                     | 11 July                                       | 2024                  |                   |              | £ 86,246.83<br>£ 518,674.56 | NatWest 95 Day Liquidity Account             |
|                          |   | 2024                  |                   |              | 2 010,074.00                |  |
| The above list o         | f payments was approved by the I              | Parish Council        | at its meeting on | 16th July 20 | 24.                         |  |
|                          |   |                       |                   |              |                             |  |
| Signod                   |   |                       | (Choir)           |              |                             |  |
| Signed                   | This is an electronic closet on the t         | uith a cost - torrait | (Chair)           |              |                             |  |
|                          | This is an electronic signature - a hard copy | wiin a wet signatur   | e is avaliadie.   |              |                             |  |
|                          |   |                       |                   |              |                             |  |

#### **APPENDIX 2**

# **Clerks Report (For Information Only)**

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

### Streetlights / Lighting – No issues.

### Community Centre / Playing Field -

• The entrance to the playground has been repaired following it being highlighted in the ROSPA report.

### Parking Review –

• A number of residents in Hampden Road did not receive the original consultation letter regarding the introduction of double yellow lines on the junction of Hampden Road and Orchard Place. New letters have been posted to all residents.

### Environmental Issues - Calls from Residents

- Bowler Road The overgrown hedge outside no. 32. has been partially cut back but more is required so a letter will now be sent to the landlord advising him of the action required.
- Batt Furlong The area has been inspected by the Clerk and Assistant Clerk and there is no obstruction of a footpath or parking space. Referred to Buckinghamshire Council.
- Carters Ride Open Spaces The two open space areas had not been cut this season by Buckinghamshire Council. Matter referred to Buckinghamshire Council councillors. Grass finally cut on the 9<sup>th</sup> July.

### Environmental Issues –

- Wotton Path in Stoke Leys The overhanging hedge and brambles have now been cut back.
- Footpath from The Hawthorns to the Church This has now been cleared of the weeds and stinging nettles.
- Charity Recycling Bin A charity recycling bin from the AK Foundation charity appeared in the car park on the 10<sup>th</sup> July. The Clerk has contacted the charity and asked for it to be removed as no permission was requested from the charity.

#### Allotments – No issues.

Burials – No burials planned.

#### Other -

- Parish Council e-Newsletter The Summer newsletter was issued at the beginning of July. There are now currently 152 resident subscribers. Sign up is via the Parish Council website.
- Kynaston Avenue / Lower Road white lining The work has now been put back until August where an overnight road closure has been sought to undertake the work.
- The Hawthorns Playground The playground is now open to the public.
- Risborough Road Full weekend road closure from the 8pm on 19th July until 6am on the 22nd July.

# Upcoming Consultations from Buckinghamshire Council -

- Local Nature Recovery Strategy 8 July to 18 August.
- <u>New Model for Libraries</u> 10 July to 18 September.
- Housing Allocations Policy 11 July to 22 August.
- Gambling Act Policy TBC