



# Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 21<sup>st</sup> January 2025 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan (Chair), B Ezra, D Field, C Jenkins, S Kirve, L Prestage, G Shrivastava, J Theobald, D Willmer, and P Wood.

Buckinghamshire Council Cllrs: S Bowles, and P Strachan.

Absent: n/a

Clerk: A Skeggs

Assistant Clerk: P Rayner

Public Attendance: Five (VS)

No.	Description	Action
25/01	<b>APOLOGIES FOR NON-ATTENDANCE</b> Apologies had been received from Cllr Smith.	
	<b>OPEN FORUM FOR RESIDENTS</b> <ul style="list-style-type: none"> <li>No questions were raised from the floor.</li> <li>Buckinghamshire Council – Cllr Bowles reported that the deadline for Community Board applications was the 31<sup>st</sup> January. The Buckinghamshire Council budget would be agreed in February. Cllr Strachan had met Cllr Prestage to discuss the Neighbourhood Plan with another meeting planned.</li> <li>Cllr Field asked whether the Community Board would fund annual events.</li> <li>Cllr Field commented that abandoned vehicles were not being dealt with. Cllr Strachan to put the Clerk in touch with the Service Director.</li> <li>Cllr Willmer raised the terrible state of the footpaths.</li> <li>Cllr Shanahan made the comment that Buckinghamshire Council didn't appear to be as good at obtaining grants compared to other local authorities.</li> </ul>	
25/02	<b>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b> <ol style="list-style-type: none"> <li>There were no new declarations of interest.</li> <li>There were no requests for dispensation.</li> </ol>	
25/03	<b>MINUTES OF PREVIOUS MEETINGS</b> <ol style="list-style-type: none"> <li>The minutes of the meeting of the 10<sup>th</sup> December were unanimously <b>AGREED</b>.</li> <li>The action plan was reviewed with completed items being removed.</li> </ol>	
25/04	<b>2025/26 BUDGET AND PRECEPT</b> Cllr Kirve informed the meeting that the tax base figure had been received. There had been a very slight increase which would generate an additional £762 on the precept. The 2% increase agreed in November would generate £4,185. Cllr Kirve was happy that the difference of £3,423 could be met from reserves, so he proposed, seconded by Cllr Ezra, that there be no increase in the council tax Band D figure of 71.48 and that the precept be set at £210,152 for 2025/25. This was unanimously <b>AGREED</b> .	Clerk
25/05	<b>WAR MEMORIAL</b> Cllr Theobald updated the meeting with the latest position which was that Buckinghamshire Council had mistakenly given the Village Society in-principal permission for the memorial and would now no longer grant them a licence to construct as the land was classed as Highways and not Open Space. There were options available, transfer the project to the Parish Council or move to another location, the land at Brudenell Drive had been mentioned. After consideration, and input from representatives of the Village Society, it was proposed by Cllr Theobald,	

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seconded by Cllr Field, that the Parish Council supports the endeavours of the Village Society by pursuing the land transfer, looks into the obligations of a S.50 licence, consults the residents of Brudenell Drive and undertakes a statutory utility enquiry of the Brudenell Drive land. This was unanimously **AGREED**.

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**25/06 MARSH LANE BURIAL GROUND**

Cllr Wood updated the meeting with the latest position which was that progress was still slow but that she was hopeful that official confirmation would be received. The new team seemed committed to getting the project delivered and had ensured her that the funds were in place. The original planning permission had lapsed but CDS were working to get it renewed. The Clerk had met with Florence Nightingale and their designer to review the space available.

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**25/07 COMMUNITIES COMMITTEE**

The minutes of the Communities Committee meeting of the 14<sup>th</sup> January were **NOTED** following an update by Cllr Field. The date of the summer event had been set for Saturday 12<sup>th</sup> July 2025. Cllr Jenkins and Cllr Kirve were to discuss the possibility of a Senior Peoples event.

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**25/08 NEIGHBOURHOOD PLAN**

The following points were **NOTED**:

1. The date to decide to hold a Referendum had been extended to the end of February.
  2. A referendum version of the Neighbourhood Plan needed to be approved.
  3. A meeting with Buckinghamshire Council had been arranged to achieve this.
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**25/09 FINANCE**

- a) Payments made since the last meeting were **APPROVED**. See appendix 1.
  - b) It was **NOTED** that the following inter account transfers had been performed between the 10<sup>th</sup> December and 16<sup>th</sup> January:
    - 10 December - £50,000 from Deposit account to Treasurer account.
    - 9 January - £25,000 from Deposit account to Treasurer account.
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**25/10 CLERKS REPORT**

The Clerks report was **NOTED**.

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**25/11 POINTS OF INTEREST**

- BCE Home Energy Workshop – The Chair asked everyone to promote the Home Energy workshop at the Ark on Wednesday 5<sup>th</sup> February from 7.30pm
  - Stoke Mandeville & Other Parishes Charity – Cllr Ezra reported that the charity had given out £100 grants to all residents over 65 who had applied.
  - Wendover News – The Wendover News magazine now included Stoke Mandeville.
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**25/12 DATE OF NEXT MEETING**

The next meeting will be on Tuesday 18<sup>th</sup> February 2025.

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The meeting closed at 8.55 pm.

Signed \_\_\_\_\_

Dated: 18 February 2025

**Action List**

<b>Date</b>	<b>Minute</b>	<b>Description</b>	<b>By Whom</b>	<b>Status</b>
16/07/24	24/89	Submit s.106 application for solar panels.	Clerk	In Progress
19/11/24	24/135	Organise public meeting – Richborough / MOH.	Clerk	On hold
21/01/25	25/04	Inform Buckinghamshire Council of precept.	Clerk	Completed
21/01/25	25/05	Contact Bucks Council on land transfer.	Clerk	Completed

## APPENDIX 1 – Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21 JANUARY 2025						
<b>RECEIPTS</b>						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
09/12/2024	Lloyds Bank	december	346.10	-	346.10	Interest for December
17/12/2024	SMOPC	12024	145.00	-	145.00	Disposing of tables / confidential waste
09/01/2025	Lloyds Bank	january	340.32	-	340.32	Interest for January
		<b>Total Receipts</b>	<b>831.42</b>	<b>-</b>	<b>831.42</b>	
<b>PAYMENTS - From Current Account</b>						
Direct Debits			Gross	VAT	Net	Transaction Detail
19/12/2024	Drax				-	Street Lighting for November 2024
19/12/2024	Drax				-	Street Lighting for November 2024
13/12/2024	Onecom	7413700	70.21	11.70	58.51	Office Phone to 30th November 2024
31/12/2024	BAS Associates	124881	136.80	22.80	114.00	Payroll Costs for Quarter Ending March 2025
18/01/2025	Drax				-	Street Lighting for December 2024
18/01/2025	Drax				-	Street Lighting for December 2024
19/01/2025	Peoples Partnership	december	330.51	-	330.51	Pension Costs December 2024
22/01/2025	HMRC	384929	2,753.39	-	2,753.39	PAYE & NIC for months July to September
<b>Standing Orders</b>						
28/01/2025	Rosalyn Haines	january	666.67	-	666.67	Grounds Maintenance for January 2025
			<b>3,957.58</b>	<b>34.50</b>	<b>3,923.08</b>	
<b>Online Transfer - Paid 20 December 2024</b>						
20/12/2024	Clerk	december	2,370.93	-	2,370.93	Salary for December 2024 plus backpay
20/12/2024	Assistant Clerk	december	1,061.06	-	1,061.06	Salary for December 2024 plus backpay
03/12/2024	Buckinghamshire Council	2205086923	1,870.44	311.74	1,558.70	Grass Cutting of Playing Field for 2024/25
20/12/2024	Clerk	mileage	79.65	-	79.65	Mileage Claim 1 April to 31 December
20/12/2024	Climate Action Weston Turville	grant	1,000.00	-	1,000.00	Grant for a Community Climate Action Plan
20/12/2024	WAVUS	grant	500.00	-	500.00	Grant to Ukranium Support Group
05/11/2024	Buckinghamshire Council	2205086036	4,800.00	800.00	4,000.00	Contribution to Hawkslade CC Running Costs
04/12/2024	Buckinghamshire Council	2205087008	2,052.00	342.00	1,710.00	Dog Waste Collection for 2024/25
			<b>13,734.08</b>	<b>1,453.74</b>	<b>12,280.34</b>	
<b>Online Transfer - Paid 9 January 2025</b>						
20/11/2024	BALC	5769	40.00	-	40.00	Managing your Village Hall webinar (Clerk)
31/12/2024	Tulu Toilet Hire	44194	132.85	22.14	110.71	Portable Toilet for Playing Field - December
24/12/2024	CDS	75352	1,800.00	300.00	1,500.00	Project Management Burial Ground (Dec)
17/12/2024	Buckinghamshire Council	2205087489	14,807.90	2,467.98	12,339.92	Parking Review Carters Ride area
09/01/2024	UK Security Group	2076	120.00	20.00	100.00	Hire of Cherry Picker to Refit Camera
			<b>16,900.75</b>	<b>2,810.12</b>	<b>14,090.63</b>	
<b>From Clerks Debit Card Account</b>						
10/12/2024	Co-operative	food	7.25	-	7.25	Christmas nibbles at PC meeting.
14/12/2024	Amazon	110538	33.49	5.58	27.91	Exterior light bulbs for Community Centre
18/12/2024	JRB Enterprise Ltd	14322	77.88	12.98	64.90	Dog Waste Bags For Dispenser
19/12/2024	Post Office Ltd	83102	13.60	-	13.60	Stamps - 2 books 2nd class
			<b>132.22</b>	<b>18.56</b>	<b>113.66</b>	
		<b>Total Payments</b>	<b>34,724.63</b>	<b>4,316.92</b>	<b>30,407.71</b>	
<b>Inter Account transfers performed since last meeting</b>						
10/12/2024	Deposit account to Treasurer account		£ 50,000.00			
09/01/2025	Deposit account to Treasurer account		£ 25,000.00			
This list of payments has been checked by the clerk and verified for payment.					<b>Bank Balances as at 16 January 2025</b>	
					£ 27,229.21	Treasurers Account
					£ 376,850.91	Deposit Account
Signed	<i>A. Skeggs</i>		(Clerk)		£ 500.00	Debit Card Account
					£ 87,088.44	NatWest 95 Day Liquidity Account
Date	16th January 2025				£ 491,668.56	
The above list of payments was approved by the Parish Council at its meeting on 21st January 2025.						
Signed	<i>K Shanahan</i>		(Chair)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	21st January 2025					

## **Appendix 2 – Clerks Report**

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

### **Streetlights / Lighting –**

- Two lights in Chestnut Way and one in Dorchester Close have been inspected by ECN but the faults are supply issues, so they have been referred to UK Power Networks for repair.

### **Community Centre / Playing Field –**

- Nothing to report.

### **Parking Review –**

- The phase 2 payment has been made, now awaiting a date for the installation of the signage and yellow lining on the roads.

### **Environmental Issues – Calls from Residents**

- Estate Agent Boards – The boards in Risborough Road have been taken off the street nameplate and are on the ground waiting for collection.

### **Environmental Issues –**

- Station Road Noticeboard – This has been removed temporarily while the shop wall is repaired, which is still being carried out.

### **Allotments –**

- Nothing to report.

### **Burials**

- No burials scheduled.

### **Other -**

- Community Centre Fire Alarm – A new dialler has been installed with the telephone details of who will be contacted if the alarm goes off. A slight procedural change is required when tests are carried out.